



## NEWS RELEASE

**\*\*FOR IMMEDIATE RELEASE 02/26/2018\*\***

### **Grounds Maintenance Bid Release**

RUSSELLVILLE, KY (February 2018) The Russellville Electric Plant Board will be accepting bids on Commercial Grounds Care for 165 E. Fourth Street. The length of contract shall be one (1) year. The work consists of lawn maintenance, pruning, turf improvement, parking lot maintenance, leaf removal, and gutter and down spout maintenance.

Copies of said bid and specs may be picked up during business hours at 165 E. Fourth Street, Russellville our may be requested via email at [kreeves@epbnet.com](mailto:kreeves@epbnet.com). Bids will be accepted until the 23<sup>rd</sup> of March.

If you have any questions regarding the bid process, please call the office at 270-726-2466.

### About EPB SmartNet:

The Russellville Electric Plant Board (EPB SmartNet) is a not-for-profit, public power and broadband services provider. EPB SmartNet serves over 4000 customers within Russellville, KY where its mission is to meet our customer's energy and telecommunication needs with excellent customer service at the lowest feasible cost, while providing the highest quality of life for our community and employees.

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**"Commercial Grounds Care"**

**DESCRIPTION**

Work consists of lawn maintenance such as: raking, grass mowing, grass edging and proper removal/disposal of lawn litter, including trash, but not limited to; landscape debris such as leaves, sticks, grass clippings, organic debris by the contractor.

**A. GROUNDS MAINTENANCE**

1. **LAWN MAINTENANCE CYCLE**~ All turf areas shall be mowed once per week or as needed to maintain a neat appearance. The cutting height will be 2-2 1/2 inches. This height will be lowered in the fall to promote sturdier root systems throughout the winter. Excess grass remaining on turf will be raked. Light thatch promotes organic decomposition and will remain.
2. **TRIMMING**~ Areas inaccessible to cutting equipment will be trimmed with "weed-eaters" and manual trimmers. This includes step areas, poles, along buildings, fences, utility boxes, and shrub beds. This service will be provided after every cut.
3. **EDGING**~ All sidewalks and curbs shall be edged every cut as needed to keep a neat appearance. All debris shall be removed from sidewalks and curbs.
4. **SIDEWALK NEEDS**~ All seams and cracks in sidewalks and curbs shall be kept weed free through chemical/manual control.
5. **LITTER**~ All turf areas will be policed for litter and trash prior to each cut.

Lawn maintenance cycle includes: grass mowing, trimming and edging, proper removal/disposal of lawn litter, including trash, and landscape debris such as leaves, sticks, grass clippings, and organic debris by the contractor.

**B. ORNAMENTAL PLANT/BED MAINTENANCE**

1. **PRUNING**~ All ornamental trees (under 10 feet), shrubbery and ground cover, will be pruned as needed to maintain a neat appearance. Any branches of shade trees inhibiting passage on walkways, parking lot or streets will be trimmed. In addition, root suckers will be removed as they appear.
2. **BED MAINTENANCE**~ All beds shall be maintained weed free throughout the season. Weeds that are under 1.5 inches will be chemically sprayed.
3. **MULCHING**~ Bed areas will be periodically raked to maintain a fresh appearance and remove foreign materials. Periodic inspections will be made to determine the need for additional mulch at an additional expense.

### **C. TURF IMPROVEMENT**

1. FERTILIZATION~ Lawns will be fertilized in accordance with specific needs of the grasses to maintain a healthy and vigorous condition. Balanced fertilizer contain trace elements will be applied as needed during the following three time periods: early spring, mid-summer /late fall.
2. PRE-EMERGENT WEED CONTROL~ Application at 80lbs per acre shall take place during mid-March for crabgrass. (one application)
3. BROADLEAF WEEDS~ Systematic herbicide in early-spring to control broadleaf weeds and promote thicker turf growth shall be applied.
4. INSECT AND DISEASE CONTROL~ will be suggested when needed at an additional expense.
5. AERATION~ Will be recommend during Spring at an additional expense as needed.

### **D. ORNAMENTAL PLANT IMPROVEMENT**

1. FERTILIZATION~ All ornamental trees, shrubs and ground cover will be fertilized in early spring.
2. INSECTICIDE~FUNICIDE TREATMENT~ When infestation occurs, the appropriate process will be suggested at an additional expense.

### **E. PARKING LOTS MAINTENANCE**

1. To be reviewed each visit for trash, fallen sticks, limbs and other debris.
2. Wheel stop refurbishment and painting as needed at an additional expense.
3. Oil spot treatment and removal.

### **F. LEAF REMOVAL**

1. All fall clean-up including leaf removal or leaf mulching
2. Blowing to remove fall debris from sidewalks, walk ways and entrances.

### **G. GUTTER AND DOWN SPOUT MAINTENANCE**

1. Clean all gutters and down spouts making sure all are clear of debris.
2. Inspect all corners and joints for water tightness calking and sealing all defects found.